

Shasta County Grand Jurors' Association General Membership Meeting Agenda

Location: Fratelli's Pizza, 1774 California Street, Redding, CA

Date: Wednesday, February 12, 2020

Time: 11:45 a.m.

- I. **Welcome and Call to Order** (Craig Perry, President)
- II. **Guest Speaker** Ty Bos will provide information on his work in regard to advertising for our 2020–2021 Recruitment efforts. *He will also be available to answer any questions we might have. This would be an excellent opportunity from former gran jurors (our membership) and the current GJ to provide input to Ty.*
- III. **Approval of Minutes November 13, 2019** (Joyce Bianchini, Secretary)
- IV. **Treasurer's Report** (Ray Frisbie, Treasurer)
- V. **Committee Reports**
 - A. **CGJA/Superior Court Liaison** (Karen Jahr or Marsha Caranci)
 1. CGJA
 2. Annual Timeline of Events
 - B. **Information Technology: Website, Facebook, Print** (Beccah Willburn)
 - C. **Recruitment/Advertising** (Sue Bakke)
 - D. **Public Relations/Outreach** (Ray Frisbie)
 - E. **Membership/Speakers: Alice Bell**
- VI. **Old Business**
 - A. **SCGJA P.O. Box—Do we want to pursue this? Discuss any new info as to cost and/or which post office would be best.**
 - B. **Other?**
- VII. **New Business**
 - A. **Foreperson Report** (Will Arthur)
 - B. **Other**
- VIII. **Adjournment**

Next SCGJA Board Meeting, March 11 at 11:45 @Fratelli's Pizza

March 3 Board of Supervisors meeting for Grand Jury Awareness Month— all jurors encouraged to attend

March 25 Informational Meeting #1 Redding City Hall. 3:00–5:00 p.m.

March 30 Informational Meeting #2 Redding City Hall 3:00–5:00 p.m.

Shasta County Grand Jurors' Association

Board Meeting Minutes (January 8, 2020)

Location: Fratelli's New York Pizza, 1774 California Street, Redding, California

Date: January 8, 2020

- IX. **Call to Order** President Craig Perry called the January 2020 Shasta County Grand Jurors' Association (SCGJA) Board Meeting to order at 11:50 AM. The 11 members in attendance included officers/directors Craig Perry, Sue Bakke, Alice Bell, Joyce Bianchini, Marsha Caranci, Ray Frisbie, Jeanne Jelke, and Jim Perrano; thus, there was a quorum for voting. Additional members present included Diana Sturges and Rebecca Wilburn. Current 2019–2020 Grand Jury Pro Tem was also present.
- X. **Announcements** Craig announced his appointment of Jim Perrano as a director to fill the vacancy that resulted from Jim Warnemuende's resignation in December. He also announced that SCGJA had received a corrected copy of the Excellence in Reporting award along with a note from CGJA apologizing for the error. Craig will visit the Grand Jury at its next plenary meeting to present the certificate to them.
- XI. **Approval of Minutes** Jeanne moved that the November 13, 2019 minutes be approved, and Ray seconded. Motion passed.
- XII. **Correspondence** Joyce read the thank you note Craig had received from the governors and docents of the Eaton Gift (Behren-Eaton House) in response to SCGJA's \$50 contribution to the Eaton Gift. They also expressed appreciation of being able to host SCGJA for the Fall Social, something they believe Judge Eaton would have enjoyed doing.
- XIII. **Treasurer's Report** Ray reported that the SCGJA treasury has a balance of \$1,000.96, which includes the \$50 expenditure of SCGJA's donation to The Eaton Gift (Behrens-Eaton House). There was no additional income from November and December.

XIV. Committee Reports

A. CGJA/Superior Court Liaison (Karen Jahr or Marsha Caranci)

Marsha shared CGJA is currently reviewing the curriculum for its various trainings given throughout the state. In addition, CGJA has revamped its search engine which is available to assist all sitting grand juries in their investigative and report writing efforts.

SCGJA's next recruitment meeting with Shasta County Superior Court is scheduled for January 15 at 10:00 a.m.

Marsha also reviewed the SCGJA Timeline for those present, and all is on schedule for January and February.

B. Information Technology: Website, Facebook, Print (Beccah Willburn)

Craig thanked Beccah for all her efforts on updating the SCGJA website. Beccah shared that she found using Wics most helpful, and that WICS assistance was free because SCGJA is a non-profit. Fratelli's internet connection was working, so those in attendance benefitted from her walk-thru of the SCGJA website. First, Beccah asked for additional pictures (rather the free stock photos she now has in place) that members might have to add interest for those visiting the site. Marsha volunteered

training photos that could be included, Ray has some pictures of hanging the recruitment banners, and others had community-points-of-interest pictures. She demonstrated the drop-down links that revealed names of current officers and directors and recruitment activities. Beccah was able to demonstrate one link at a time—i.e., Events, In the News, GJ/FAQ—so the audience could view what sort of information each link held and field questions from the members. Alice Bell suggested that perhaps “Testimonials” could be added.

There was a lengthy discussion about the inclusion of a Citizens Complaint section on the SCGJA website (GJ/FAQ dropdown. The general consensus was that providing the complaint form with a link to the County might not be judicious in keeping a well-defined boundary between SCGJA and the current grand jury. Joyce made a motion that Beccah delete the paragraph making reference to the complaint form and having it on the SCGJA site with a link to the County. Marsha seconded that motion; motion passed.

- C. **Recruitment/Advertising (Susan Bakke)** Sue shared that she had met with Ty Bos, and she has the updated recruitment contract with him for our records. She also will give the court a copy at the January 15th meeting. Marsha thanked Sue for all the initial efforts she and her committee have put into the 2020–2021 recruiting process. Marsha also suggested that Ty be invited to our next SCGJA meeting to speak about his part in recruitment.

Public Relations/Outreach (Ray Frisbie) Marsha initiated the discussion about the letters SCGJA usually sends—countywide—to various service organizations in an effort to encourage interest for upcoming grand jury applications and to keep the community informed as to the responsibilities of being a grand juror. In the past, those letters have been sent in late October.

At the SCGJA November meeting, there had been some discussion about possibly changing that mailing on the annual timeline to May, beginning in 2020 because this might better meet the scheduling timeline for organizations in which new fiscal years and scheduling activities take place in July. No decision was made on the stationery to use, although the wording of the letter would be an update of the original model prepared by Ray. The discussion had been tabled because of our guest speaker in November.

Beccah confirmed that she will use the email list she and Sue compiled of current service groups and county entities (using the basic list provided by Johnnie Hanson late last spring) *after* Joyce compares her snail mail list to the updated email list from Beccah and Sue.

Craig shared some price estimates for commercially printed stationery using the SCGJA new logo as part of the heading. After a brief discussion about cost, and the fact that cost decreases with the size of the order, the SCGJA Board decided that route wouldn't be the best way to go at this time. Beccah is planning to email a stationery template to Joyce, so Joyce will use it to prepare copies of service club letter for mailing. Joyce will also use that template for any future correspondence that's needed this year. The mailings will be done as soon as possible.

Jeanne Jelke volunteered to “bird dog” email addresses so that eventually letters will be emailed rather than sent regular mail, thus saving postage.

- D. **Membership/Speakers (Alice Bell)** Alice Bell reported that she updated the official SCGJA roster to show that there are 21 SCGJA members, including honorary member newly retired County Counsel David Yorton, and 13 Introductory Members.

She only had a few hard copies available, but would bring additional ones to the next meeting for those who have difficulty printing one received via email.

Alice said that she will confirm Lyn Dorah (CEO of Hill Country Medical Clinic Wellness Center) as SCGJA's guest speaker for April.

XV. Old Business

Possible SCGJA Post Office Box Jeanne asked why SCGJA needed a post office box, since it would add a monthly expense for the organization and our budget is limited. Ray mentioned that the State Franchise Tax Board and IRS forms need an address on file. In the past the address of a member (often treasurer) was used. Beccah said that a post office box presents a more professional/official tone, especially in regard to on-line and website activities. She reiterated that Old Shasta costs only \$58 per year, but travel time/expense was questioned.

It was suggested that perhaps one of the commercial mailbox businesses be used. Various members volunteered to check on alternatives and confirm USPS costs; discussion was tabled until the February meeting.

XVI. New Business Grand Jury Foreperson Report (Will Arthur)

Will filled in for Foreperson Rick Buchner who was traveling. Former Grand Jury (GJ) alternate Jack Munns was sworn in in December. The current continues in full-gear active mode. Six investigations are winding down and going into the report-writing mode. One final report has been signed and ready to be released. In addition, the current jury is looking forward to Craig's visit the next plenary meeting January 15 to present the Excellence in Reporting Award from the 2015–2016 Final GJ Report as an inspiration to current report writers.

ADJOURNMENT

The meeting adjourned at 1:25 p.m. The next SCGJA Board Meeting is scheduled for on Wednesday, February 12, 2020 11:45 a.m., at Fratelli's Pizza.

Respectfully submitted,

Joyce Bianchini, SCGJA Secretary